

# West Hill PTFA

## Minutes

10<sup>th</sup> November 2020

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### 1. Present:

Joanna Bromley (Y1 & Y3) (Co Chair), Nicola Davies (Y1) (Co Chair), Clare Bennett (Teacher Rep), Sarah Quilty (Y2), Sharon Green (Y1, Y4, Y6), Emily and Jon Siddall (Y1), Dilek Hill (Reception), Fiona Hogan (Year 5), Oona Webster (Reception).

### Apologies:

None

### 2. Matters arising from the minutes:

- All agreed minutes.
- We need a secretary: request to be circulated by WhatsApp Class Reps, FH to minute this meeting.

### 3. Confirmation of any decisions made between meetings:

- Sharon Green appointed PTFA User Representative on Village Hall Committee.
- Order has been placed by school for the Chromebooks – online fundraising to occur prior to invoice being paid.

### 4. Accounts:

- From AGM, £10,361 currently in the bank.
- Approx. £436 raised since last meeting.

### 5. School Funding Requests:

- No new requests since AGM last month.
- JB liaising with Mr Joseph re. Chrome Books – specific fundraiser via online, see details below.
- CB/ND/Lara Dart to liaise on school's annual subscriptions so we know what is due when (approx. £2.5k annually).
- CB confirmed issue with school roof has been resolved without requiring PTFA funds.
- DH: can suggestions for expenditure only come from school? JB: no, parents can suggest and act, e.g., SG and the bike rack. DH: an item in the Reception playground has been broken, she will discuss with Mrs Powley whether to put in a request for replacement/fixing.

### 6. Other requests:

Roof leak in the staff room has been covered by other funds (not PTFA).

### 7. Fundraising Update / Events:

- Class Coin Collection – raised £210.
- Pumpkin Trail - £231, feedback very positive, village would like to get involved, maybe condense to 1 or 2 days to create more of a buzz when walking round.
- 100 Club – SQ chasing last stragglers. FH: have been asked by other parents to remind them whether or not they are members! SQ will circulate names to class reps so that we can cajole/remind as required.

## 8. Future events:

- Children in Need – THIS FRIDAY. £1 minimum donation. KS2 students will be allocated buckets to collect from their Class. Reception – DH, Yr1 – ES, Yr2 – SQ. ND will put the buckets on the wall in the morning, to be collected by parents / students.
- Christmas Art Work – Elaine and Wendy (school office) have all the details if any parents have lost their unique codes.
- Chromebooks/Online Funding – JS, JB, ND & OW to form a separate working party to investigate online funding specifically for Chromebooks. JS research looking at RocketFund, used by other PTFAs. Mr Joseph has produced rationale for purchasing to promote to parents.
- Online Raffle/Auction: OW has experience and happy to organise. FH/ND/JB to dig out summer fete raffle and ball auction lots, as starting reference. Likely to be a Spring event. SG: send email this term to touch base and see how suppliers are doing, ready to then make request in Spring.
- School Uniform/Ebay For Charity: JS aware of need to do something with school uniform, other schools using Ebay. SG: do we have a uniform shop? Not currently, normally wheeled out at the fete (used to be done every half term before that). Really need a volunteer to take this on – add to Class Reps Whats App request.
- Christmas Trail: Discussion on short trail centred in village, or along lines of pumpkin trail but with crackers (“West Hill’s Gone Crackers”). Vote taken, agreed the latter. Encourage residents to buy a cracker/item to decorate, and to include a cracker style joke. People write their own jokes, but refer to SG for assistance as required! Ask for volunteer to take on map via Class WhatsApp. It’s just a word document. ND will look at sourcing items to decorate (note: can also give people free rein and see what they come up with?) Newton Popp sold their Pumpkin Map in the shop (note: we could do this – if you buy an item to decorate, you get a map, but otherwise you buy it from school/the shop? And only give out hard copies?).
- Class Mufti Days: In place of cake sales, where each class kept first £100 raised and chose what to buy, individual class Mufti Days. ND will confirm dates with Mrs Boulton, starting with Yr6 this half term. SQ: this might limit fundraising to c£30 per class – could we enhance fundraising by also tying in to Break the Rules Event? ND: Mrs Boulton keen to do this as a separate whole school event, probably Easter.

## 9. Any Other Business:

- ES: can we do Christmas drinks as a PTFA, bit of getting to know each other? All agreed, OW to look at quiz. Might interest people who are thinking of joining PTFA but worried about not knowing us. Although need to keep numbers low for crowd control. Hopefully less socially distanced than currently... agreed Thursday 10<sup>th</sup> December.

## Date of the next meeting:

Tuesday 12<sup>th</sup> January, 7.30pm.