Dear Parents,

ATTENDANCE
Last week the whole school’s attendance was 96.2%. This is below our target attendance of 97.5%.

WHOLE SCHOOL CHRISTMAS LUNCH - WEDNESDAY 18th DECEMBER
Please can we ask that all children in Key Stage 2 having the Christmas lunch have sufficient funds of £2.50 on their dinner accounts by the 18th December (free for children in key stage 1 - no payment necessary). We would also like to invite the children to come to school in non-uniform, ideally wearing a Christmas jumper (if they have one).

WOW MOMENT!
Congratulations to Dotti in Year 3 who has been chosen by Hall and Scott Estate Agents as the winner of their Christmas Card design competition. Dotti won a £30 gift voucher for herself and an £80.00 cheque for the school. Mrs Boulton has decided to spend the prize money on art supplies for the school. A representative from Hall and Scott visited the school yesterday to present the cheque to the school.
Well done Dotti!

TROPHIES
If your child was presented with a trophy at the end of last half term please can we ask that they are returned to Wendy or Jo in the office by Friday 13th December at the latest. Thank you.
CLASSES 1 AND 2 TRIP TO KILLERTON HOUSE
On Thursday last week, Classes 1 and 2 enjoyed a trip to Killerton House. The House was decorated for Christmas with a 'Twas the Night Before Christmas theme. In the morning the children toured the house and took part in craft and music activities inside 'Santa's Grotto'. After lunch the children toured the grounds for more fun and adventures. The children were very well behaved, prompting many compliments from the staff at Killerton - and were a credit to both their parents and the school.

THE BOURNEMOUTH SYMPHONY ORCHESTRA SPACE & EXPLORATION CONCERT
On Friday last week, the whole of KS2 travelled to the Great Hall at Exeter University to listen to and take part in the concert Space & Exploration performed by the BSO. The children listened to music composed by Gustav Holst, Claude Debussy, Benjamin Britten, Strauss and John Williams as well as performed Body Percussion and Makaton to especially composed pieces by James Redwood. At the end of the concert we were extremely lucky to meet the composer James. Thank you very much to the nine adults who accompanied us on the visit.

DATES FOR YOUR DIARY -
- Thursday 12th December - Year 3 Final Swimming Lesson
- Friday 13th December 10am - Reception/KS1 Nativity
- Friday 13th December 3.00pm - Class 2 and Class 4 End of Term Dance Performance
- Wednesday 18th December - Whole school Christmas lunch (Christmas jumpers)
- Wednesday 18th December - School Choir to Riviera Centre, Torquay (BBC Radio Devon's Star for Christmas competition)
- Wednesday 18th December - Trophies Assembly
- Thursday 19th December - Last Day of Term

CAROLS UNDER THE CANOPY–WEDNESDAY 18TH DECEMBER - CANCELLED
As we now have 21 members of Y5/6 and both Mrs Bennett and Mrs Bedford out of school on the afternoon of Wednesday 18th, we are very sorry but we will have to cancel the carols under the canopy at 3pm on Wednesday 18th December. We apologise for any inconvenience this may cause.

CHANGES TO THE SCHOOL MEALS MENU
Please note the following changes to the school lunch menu, which will be effective until the end of the Spring Term:

Week 1
Monday - change of dessert to Apple Shortcake served with custard
Tuesday - Pizza Muffin instead of Pizza Baguette
Thursday - change of dessert to Fruit Muffin

Week 2
Tuesday - change of Main Meal to Pasta Bolognaise Bake instead of Meatloaf

Week 3
No Changes
BAD WEATHER
As the winter weather can be changeable please see attached our bad weather procedures. Please also feel free to sign up to the below alerts from Devon County Council. Once registered you will receive an email if the school has been closed due to winter weather. To sign up click here https://public.govdelivery.com/accounts/UKDEVONCC/subscriber/new?qsp=UKDEVONCC_4 then enter your preferred email address and then click on the drop down, ticking the schools you want information on, then submit. The service is just one way Devon County Council is keeping the public up to date this winter. To find the latest information and travel advice from Devon County Council click here www.devon.gov.uk/winter_travel. For updates on Twitter follow @DevonAlert.

CHRISTMAS CARDS
The Christmas post-box is now operating. The children are able to post their cards to each other and to any adults who work in school (no cards please to friends outside the school as they won't get delivered!) The Year 6 elves will deliver daily until the end of term. Please make sure that all cards have the name and class of the child on the envelope. Any with no class will have to be opened to try to track down who they are for.

PARENTS OF CLASS 2 AND CLASS 4
We would like to invite all parents of children in Class 2 and Class 4 to watch their children perform their dances that they have been working on with Katie Murray in the village hall on Friday 13th December at 3pm.

RUN A MILE CLUB
The school field is unfortunately still water logged so there will be NO Run a Mile club on Friday mornings until further notice.

ADMISSION TO PRIMARY SCHOOLS 2020/2021
The application facility for places in Primary Schools for the 2020/2021 academic year will open on 15th November 2019 and close at midnight on 15th January 2020. Parents are invited to apply between those dates and express three preferences via the online application facility at www.devon.gov.uk/admissiononline. Applications cannot be made online after the closing date, hard copy forms will have to be requested via the Helpline 0345 1551019. Late applications will not be considered before timely ones where schools are oversubscribed.

PROPOSED CHANGES TO SCHOOL ADMISSIONS POLICY
You can view the proposed admissions policy for the 2021-22 academic year on the school website by clicking on this link: http://www.west-hill-primary.devon.sch.uk/wp-content/uploads/2019/10/2021-West-Hill-admissions-policy.pdf
Your views are invited on the policy. We propose to:
• amend the catchment area. The proposed changes are to the northern boundary with Feniton Primary School and to the eastern boundary with Ottery St Mary Primary School and are shown in the proposed policy document
• consider all in-year applications received by 6pm on the same day together instead of up to 2pm
• confirm that all members of staff are considered to be a part of the school community for admissions purposes, including those employed by a third party where their duties are solely at the school
• confirm that all multiple birth siblings will be admitted where at least one can be admitted to a vacancy
• confirm that where a child from a service family provides a unit address, this will be deemed to be 1 metre from the school for admissions purposes
• confirm that where a sibling is offered a place to start in the following September, he or she will be considered to be on roll for the purposes of priority for the normal round of admissions
• update wording regarding the school uniform

The consultation is open from 1 November to 3 January 2020 and responses can be made either to the school (by email or letter) or to Devon County Council via www.devon.gov.uk/admissionarrangements
We will consider any responses we receive in determining the final version of the policy at a Governing Board meeting before the end of February 2020. Any person who believes the determined policy is unlawful may object to the Office of the Schools' Adjudicator by 15 May 2020.

**PTFA NEWS**

**100 CLUB**

Congratulations to the winners of the PTFA 100 Club draw for this term:

- September 1st Place: Sarah Kirwan
- September 2nd Place: Philip Smart
- October 1st Place: Tammie Clarke
- October 2nd Place: Laura Tucker
- November 1st Place: Jess Toop
- November 2nd Place: Helen Dunning
- December 1st Place: Kate Davey
- December 2nd Place: Emma Gardiner

Please could winners collect their prizes from the office if they have not already seen Claire Ritchie. For those that need to renew their membership, forms will be automatically sent early next term. The Spring term draw will take place in late March 2020.

**DATES FOR YOUR DIARIES**

The next film night is taking place on Friday 17 January from 5pm at The Legion and we'll be showing ‘Toy Story 4’. This is for children in years 1-6 but we do ask that children in year 1 are accompanied by a supervising adult. Price is £3.50 to include drink, popcorn & sweets. To book your child's place please complete the slip attached to the newsletter (or write the details on a piece of paper) and post with payment into the PTFA box in reception.

**COMMUNITY NEWS**

**YEAR 4, 5 & 6 - PRIMARY SPORTS CLUB AT THE KING'S SCHOOL**

Please see the attached information regarding the primary after school sports club being run for pupils in Years 4, 5 and 6 at The King's School in Ottery St Mary on Mondays from 13th January 2020. Please contact Tracy Moran at The Kings School directly if you wish to book a place for your child.

**FREE TASTER SESSION FOR HONITON RUGBY CLUB**

Honiton Rugby Club are offering a free taster session for Year 2, 3 and 4 on Sunday 5th January 2020 at 10am. Please see the school notice board for further details.

**MESSY CHURCH**

Fun activities, informal worship and share food. Fridays - 3.45pm-6.00pm.
December 20th - Joy
St Michael's Church, West Hill. Children must be accompanied by a responsible adult.
Have a lovely weekend.
With my best wishes

Mrs. Cheryl Boulton
Headteacher

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PTFA FILM NIGHT TICKET REQUEST

I would like my child/children ________________________________ (name/s) in year (s) __________________ to attend Film night on Friday 17th January at 5.00pm.

I enclose payment of __________________________ (£3.50 per child)

Signed ___________________________ Mobile Number ________________________________