

# Terms of Reference for the Inclusion Lead, West Hill Primary School

Agreed at meeting of full Governing Board: 23<sup>rd</sup> January 2019

Date of review: September 2019

## The Governing Board's responsibilities for teaching and learning:

The Governing Board has general responsibility for the conduct of the school with a view to promoting high standards of educational achievement (Guide to the Law for School Governors). Every child matters and the Governing Board will want to ensure that in all its activities the school is enabling every child or young person to achieve his or her full potential and maximise his or her life chances, choices and opportunities.

### Best Value

Where possible and reasonable the Governing Board will ensure the principles of Best Value are followed when making decisions.

The principles of Best Value are:

- Challenge - why, how and by whom an activity is carried out;
- Compare - performance against other schools and between parts of each school;
- Consult - involving stakeholders, especially pupils and parents;
- Compete - as a means of securing efficient and effective services.

### Decision or Recommendation

**D**= decision to be taken by the governor and reported to the full GB in the minutes

**R**= the lead governor to bring recommendation to a meeting of the full GB for a decision.

## Inclusion

**Inclusion Lead governor: Jeremy Stone**

**SEND Lead Governor: Jeremy Stone**

**Policies that are delegated to these governors:**

**SEND Policy (Statutory)**

**Information related to SEN Provision published on the website (Statutory)**

**Equality Policy (Statutory)**

**Supporting Pupils with at school with Medical Conditions (Statutory)**

**Education Of Children in Care Policy (Statutory)**

**Behaviour Policy (Statutory)**

**Attendance Policy (Statutory)**

**Child Protection Policy (Statutory)**

**Safeguarding Audit**

**Admissions Policy (Statutory)**

**Pupil Premium Information published on website (Statutory)**

<b>Sports Premium published on website (Statutory)</b>	
<b>Exclusion Procedures (Statutory)</b>	
To ensure that the requirements of children with special needs are met through establishing and monitoring a Special Educational Needs policy and any arrangements for gifted and talented children	D
To ensure the needs of looked after children are met through the agreement and review of the relevant policy	D
To ensure that the school meets the statutory requirements relating to equality legislation (race, disability, gender etc also link to Personnel)	D
To monitor pupil attendance and set targets as necessary	D
To agree the school behaviour policy and monitor exclusion data	D